

## **Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Wednesday, 10 July 2019 at 5.30 pm in Committee Room 1 - City Hall, Bradford**

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### **Members of the Committee – Councillors**

<b>LABOUR</b>	<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>Azam D Green Kamran Hussain Watson Tait Shafiq</b>	<b>Bibby Goodall Riaz</b>	<b>Griffiths</b>

### **Alternates:**

<b>LABOUR</b>	<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>Akhtar Dunbar T Hussain Nazir Thirkill Salam</b>	<b>Pollard Townend Sullivan</b>	<b>Reid</b>

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

Parveen Akhtar

City Solicitor

Agenda Contact: Yusuf Patel

Phone: 01274 434579

E-Mail: [yusuf.patel@bradford.gov.uk](mailto:yusuf.patel@bradford.gov.uk)

### **To:**

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meetings held on 14 March, 21 March and 11 April 2019 be signed as a correct record (previously circulated).**

(Yusuf Patel - 01274 434579)

#### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

#### **5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE**

No referrals were made at the time of publication of the agenda.

### **B. OVERVIEW AND SCRUTINY ACTIVITIES**

#### **6. FULL-YEAR PERFORMANCE REPORT**

1 - 50

The Chief Executive will submit a report (**Document “A”**) which provides a summary of the council’s performance against its key performance indicators. This report also proposes a set of measures and targets for the 2019/2020 municipal year.

The report is also being considered by the Executive at its meeting on 9 July 2019.

**Recommended –**

**That the progress against performance metrics outlined in the report be considered.**

(Laura Copley - 01274 437381)

## **7. FINANCE POSITION STATEMENT FOR 2018-19**

51 - 156

The Director of Finance will submit a report (**Document “B”**) which provides Members with an overview of the financial position of the Council for 2018-19.

It shows the revenue and capital financial position of the Council at the 31st March 2019. The report provides an update on;

- The year end position of the Council’s revenue budget.
- The delivery of 2018-19 approved budget savings plans.
- A statement on the Council’s reserves including movements since the 4th quarter report.
- An update on the Capital Investment Plan.
- An update on Council Tax and Business Rates collection

The report is also being considered by the Executive at its meeting on 9 July 2019.

**Recommended –**

**That the Corporate Overview & Scrutiny Committee review and comment on the Finance Position Statement for 2018-19.**

(Andrew Cross - 01274 436823)

## **8. QTR. 1 FINANCE POSITION STATEMENT FOR 2019-20**

157 -  
182

The Director of Finance will submit a report (**Document “C”**) which provides Members with an overview of the forecast financial position of the Council for 2019-20.

It examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council’s current balances and reserves and forecasts school balances for the year.

The report is also being considered by the Executive at its meeting on 9 July 2019.

**Recommended -**

**That the Corporate Overview & Scrutiny Committee review and comment on the Qtr 1 Finance Position Statement for 2019-20.**

(Andrew Cross - 01274 436823)

**9. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - DRAFT WORK PROGRAMME 2019/20** 183 - 196

The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “D”**) which sets out the Corporate Overview and Scrutiny Committee DRAFT work programme for 2019/20. The Committee is asked to consider which items it wishes to include in the work programme.

**Recommended –**

- (1) That members consider and comment on the areas of work to be carried forward into this municipal year.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**
- (3) That the work plan for the committee be approved.**

(Mustansir Butt - 01274 432574)